



**METROPOLITAN
TRANSPORTATION
COMMISSION**

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Bill Dodd, Chair
Napa County and Cities

Scott Haggerty, Vice Chair
Alameda County

Tom Ammiano
City and County of San Francisco

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Tom Bates
Cities of Alameda County

Bob Blanchard
Sonoma County and Cities

Dean Chu
Cities of Santa Clara County

Dave Cortese
Association of Bay Area Governments

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

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San Francisco Bay Conservation
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Cities of San Mateo County

Jon Rubin
San Francisco Mayor's Appointee

Bijan Sartipi
State Business, Transportation
and Housing Agency

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Solano County and Cities

Adrienne J. Tissier
San Mateo County

Amy Worth
Cities of Contra Costa County

Ken Yeager
Santa Clara County

ADMINISTRATION COMMITTEE

May 9, 2007
MINUTES

Attendance

Chairperson Blanchard called the meeting to order at approximately 9:57 a.m. Other Commissioners present were: Dodd, Haggerty, Ammiano, Blanchard, Chu, Cortese, Giacomini, Glover, Halsted, Kinsey, Lempert, Rubin, Tissier, Yeager and Vice-Chair Bates.

CONSENT

Minutes

The Committee received and approved as written the meeting minutes of April 11, 2007.

Contract Amendment - Bay Area / California High Speed Rail Ridership and Revenue Forecasts: Cambridge Systematics, Inc.

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with Cambridge Systematics, Inc. in an amount not to exceed \$194,528 for thirty-five (35) additional alignment alternatives for both the Altamont Pass and Pacheco Pass corridors for the High Speed Rail Study.

MONTHLY FINANCIAL STATEMENTS

The Committee accepted in writing the following monthly financial reports for the month of March: Operating Income for March 2006; Report of Operating Expenditures for FY 2005-06 through March 2006; Report of Capital Projects for FY 2005-06 through March 2006; FY 2005-06 Contract Services Disbursement Report for March 2006.

For the month of March 2006, the monthly financial report included sixteen (16) purchase orders executed by the Executive Director between \$2,500 and \$55,000.

The Committee reviewed a comparison between budget and actual revenue and expenditures through March 2007.

INVESTMENT REPORT

The Committee accepted for information the Investment Reports for the month of March 2007.

Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Operations

Andrew Fremier
Deputy Executive Director,
Bay Area Toll Authority

Therese W. McMillan
Deputy Executive Director, Policy

Draft MTC Agency Budget for FY2007-08

The Committee received a presentation on the proposed MTC Budget for FY 2007-08. The final budget will be presented to the Committee again at its June meeting for approval and referral to the full Commission.

CONTRACTS

Regional Transportation Plan Public Participation: Pacific Municipal Consultants (PMC)

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract with Pacific Municipal Consultants (PMC) in an amount not to exceed \$100,000 to assist with the design and implementation of a program for public participation in the development of the 2009 Regional Transportation Plan (RTP). In addition, the Committee directed that \$20,000 be set aside as a contingency for this contract for additional public participation activities.

BUSINESS MEETING EXPENSES

Steve Heminger, Executive Director, reported there are no anticipated expenses to report for the month of May.

OTHER BUSINESS/PUBLIC COMMENT/ADJOURNMENT/NEXT MEETING

There being no further business or public comment, the meeting was adjourned at approximately 10:13 a.m. The next Committee meeting date will be on June 13, 2007 in the Lawrence D. Dahms Auditorium, 101 Eighth Street, Oakland, CA.